

Headteacher
Mrs Joanna Pedlow BA Hons QTS

Deputy Headteacher
Mrs Amanda Bell BA Hons PGCE

Assistant Headteacher
Mrs Laura Rudd BSc Hons PGCE



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Terms of Reference

Audit Committee

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| Membership: | Members of committee are the Chair of each committee and the Head, Deputy Head, Assistant Head, Chair of Governors and Vice-Chair of Governors. |
| Quorum: | Not less than four members, 2 of which must be non staff Governors |
| Procedure for appointing Chair: | Election by committee at first meeting after Autumn term meeting of GB |
| Co-options: | From outside Governing Body as appropriate |
| Limitations: | As in School's Instrument of Government |
| Minutes: | One member of Committee to record minutes for circulation by Clerk. |
| Meetings: | The committee shall meet once per term or otherwise as required. |

Committee's Responsibilities:

1. To review and recommend changes to Governing Board structure. Review of skills and expertise allocated to roles.
2. To recommend actions in order to maintain and develop governance skills in a programme of continual professional development.
3. Advising the Governing Board on their effectiveness and governor development strategy.
4. To discuss governor vacancies and recommend actions to fill them. Develop and maintain a governor recruitment strategy.
5. To ensure that governor meetings are scheduled, planned and conducted as per the terms of reference.
6. To carry out an audit of the Governing Board's role, activities and impact and then deliver a Governor Day to address any identified needs in order to self-improve, as well as additional activities required.
7. To ensure that Self Evaluation tasks are conducted by the relevant committees and to cover any self-evaluation tasks delegated by the FGB. Producing annual report to FGB.
8. To review and propose actions to engage with key stakeholders.
9. To ensure that the Governing Body operates in a way that statutory duties are met.
10. Review and report on how the SLT are challenged and held to account on all aspects of school performance.
11. To review and promote an ambitious vision for the school through the FGB.

