

Toftwood Infant School  
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Toftwood Junior School  
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Website: [www.toftwood.norfolk.sch.uk](http://www.toftwood.norfolk.sch.uk)  
**Toftwood Infant and Junior School Federation**  
**Executive Headteacher - Mrs Joanna Pedlow**

**Home/School Agreement (for School pupils)**

We will always try our best to:			
	Parents and Carers	Children	Staff and Governors
<b>School Ethos and Aims</b>	<ul style="list-style-type: none"> <li>Be a positive role model for our children</li> <li>Support the school's aims and values</li> <li>Share our children's successes</li> <li>Ensure the safety of all children in the school by parking and driving sensibly around school and ensuring our children do not ride bikes or scooters on the playground or paths</li> </ul>	<ul style="list-style-type: none"> <li>Follow the Golden Rules</li> <li>Be kind and thoughtful towards others, even if we don't always agree with them or they may be different to me</li> <li>Give my own ideas to help make the school a better place</li> <li>Respect others</li> <li>Show visitors how sensible, thoughtful and hard working we are and how proud we are of our school</li> </ul>	<ul style="list-style-type: none"> <li>Value every pupil as an individual and celebrate their individual successes with them</li> <li>Be good role models for the children</li> <li>Ensure we provide opportunities for parents and children to express views on school and listen to those views</li> <li>Care for the safety and happiness of each child</li> <li>Promote high self esteem</li> </ul>
<b>Attendance, Punctuality and Collection of Children</b>	<ul style="list-style-type: none"> <li>Ensure my child arrives on time and is collected on time every day. Arrives in the classroom by 9 am and is collected at 3.15pm (Infants) and 3.25pm (Juniors)</li> <li>Book holidays during the school holidays and not book any term time holidays</li> <li>Contact school on the first morning of any absence by 9 am</li> <li>Keep the school updated with my contact details and ensure the school knows who is allowed to collect my child, and keep to that list, ringing school myself to let them know of any changes</li> </ul>	<ul style="list-style-type: none"> <li>Work with my family to be helpful and make sure I get to school on time</li> <li>Listen to my teacher and work with my teacher to make sure I am ready to leave on time</li> <li>Help carry what I need for school on the way to school and on the way home and when I am old enough manage my own belongings entirely</li> </ul>	<ul style="list-style-type: none"> <li>Monitor all attendance closely</li> <li>Encourage good attendance and punctuality through rewards and praise</li> <li>Ensure we start and finish the school day punctually</li> <li>Contact parents where attendance or punctuality causes concern or falls below acceptable levels</li> <li>Keep records of children who arrive or are collected late</li> </ul>
<b>Being ready for school and ready for learning</b>	<ul style="list-style-type: none"> <li>Ensure my child always wears the correct school uniform</li> <li>Let the school know if there are any problems that may affect my child's learning or happiness, such as difficulties or changes at home, illness or worry over something.</li> <li>Ensuring they have any required items, such as PE kit, reading books, water bottle etc</li> </ul>	<ul style="list-style-type: none"> <li>Make sure I have all of my things ready for school and bring them with me. I need a warm coat, gloves and scarf in cold weather and a sun hat in the hot weather. I need my book bag and water bottle every day</li> <li>Make sure I look neat and tidy</li> <li>At Junior School, ensure I take responsibility for wearing my correct uniform and being prepared with all I need</li> </ul>	<ul style="list-style-type: none"> <li>Ensure parents and children know what they need for school in terms of uniform and equipment</li> <li>Provide a broad, exciting and balanced curriculum, with learning experiences to challenge and support all learners</li> <li>Ensure staff have up to date training and experiences so our children have the best possible experience in our school</li> </ul>

	Parents and Carers	Children	Staff and Governors
<b>Class and Home Learning</b>	<ul style="list-style-type: none"> <li>Encourage my child to do their best and to listen to the teachers and adults in school</li> <li>Value my child's efforts and ask how I can support their learning if needed</li> <li>Support my child with regular reading and completing home learning activities</li> <li>Attend parents' events, such as parents' evenings, open afternoons, plays and exhibitions.</li> <li>If my child needs any additional support I will work with my child according to the school's advice</li> </ul>	<ul style="list-style-type: none"> <li>Do my best in all of my activities and jobs in school</li> <li>Not to be afraid to make a mistake with my learning</li> <li>Ask for help if I need it</li> <li>Listen to the teachers and adults in school</li> <li>Read at home as much as I can but at least three times a week</li> <li>Help my teacher and friends by listening in class and working together on activities and jobs</li> <li>Appreciate the work and efforts of all the children in my school and give positive praise or constructive criticism.</li> </ul>	<ul style="list-style-type: none"> <li>Have high expectations of all children</li> <li>Set appropriate home learning tasks</li> <li>Set challenging and appropriate targets for each child</li> <li>Respond quickly to any concerns, no matter how small and inform parents of any concerns we have</li> <li>Keep parents informed of their child's progress, with two report cards and an annual report each year plus face to face meetings</li> <li>Run events for parents to be involved in their child's education and to further their own education</li> </ul>
<b>Behaviour</b>	<ul style="list-style-type: none"> <li>Support the golden rules of the school</li> <li>Support the school if they need to speak to me about my child's behaviour and work with them to give sanctions or support improving behaviour</li> <li>Ensure my own behaviour is excellent, especially on the playground and in school</li> </ul>	<ul style="list-style-type: none"> <li>Follow the school's golden rules</li> <li>Think about how I behave so I make sure I behave in a way that allows everyone to concentrate, work and be happy</li> <li>Look after each other</li> <li>Remember our online safety rules when using the internet</li> </ul>	<ul style="list-style-type: none"> <li>Have a clear behaviour policy and high expectations of behaviour with all our children.</li> <li>Expect and encourage high standards of behaviour at all times</li> <li>Share the golden rules regularly with children and ensure parents are aware of them.</li> </ul>
<b>Links between home and school</b>	<ul style="list-style-type: none"> <li>Read any letters or text messages sent home by the school</li> <li>Attend as many school events as I can or send another significant adult in my child's life</li> <li>Not talk about the school, its staff or families on any social networking site ensuring I am a good role model to my child with this</li> <li>Encourage your child to be safe whilst using the internet</li> </ul>	<ul style="list-style-type: none"> <li>Make sure I remember to give my family any letters I have in my bag</li> <li>Talk about what I have been doing each day</li> <li>Be honest if I have behaved unacceptably</li> <li>Know that my family and school talk to each other and are there to help me</li> </ul>	<ul style="list-style-type: none"> <li>Be open and welcoming</li> <li>Ensure we run events for families and parents to attend</li> <li>Keep parents informed through letters, leaflets and texts of what is happening in school</li> <li>Have the Parent Support adviser details for parents who may need them</li> <li>Maintain an up to date website to keep parents informed of information and events</li> </ul>

We believe that a child only has one chance of a good school experience, and we want to work together to ensure this is a positive experience for everyone. We want the children to learn and be challenged in their learning, to enjoy their learning and to develop as successful confident learners, who have the skills required to move on to both their next step in education and in life. Your child has only one school career, and if it is to be of the highest possible standard we need to work together with the same values, hopes, dreams and expectations for every child, family and member of the school community.

By supporting your child and taking an interest in school matters, you can actively enhance your child's enjoyment of learning and their whole school experience.

Please take the time to discuss this information with your child.

Child's Name .....

Parent's Signature..... Executive Headteacher...



Agreed by Full Governing Board meeting on 12<sup>th</sup> October 2017